

August 12, 2024

- First WS meeting (creating a WS) followed AA (complex) and HA (less years, could follow for CCEA)
- Discussed formation of a non-profit necessities
- Confirmed need for legal counsel
- Desire to study the concepts laid out by A.A.
- Discussed Board roles and importance of the Conference (GSC)
- Considered joining a Reddit group and naming the group

August 31, 2024

- Reviewed concepts and difference between the WS and GSC
- Clarity around the WS as a non-profit and creating bylaws for CCEA
- Triangle (from AA) was helpful to understand roles and structures
- Discussion of charters as committees for various needs (purpose, bylaws)
- CCEA's desire to follow A.A. in working the 12-steps and 12 traditions
- Need for GSRs
- Need for PayPal / EIN
- Committee to plan GSC

September 14, 2024

- Discussed email pricing
- Reviewed Texas steps for forming non-profit
- Invoked support to form a corporation
- Need for accountant and Treasurer
- Bylaws to help establish non-profit status
- Discussed service manual

September 28, 2024

- Confirmed incorporation and EIN
- Reviewed proposed website name and PayPal information
- Defined CCEAWS Inc.'s desire to follow and uphold the 12-steps and 12-traditions of CCEA
- Discussed GSRs to have contributions set-up for the GSC attendees
- Reviewed move from OA
- Thoughts about 800 hotline number
- Needed business forms

October 5, 20, & 26, 2024

- Reviewed next steps for getting ByLaws ready to take to the GSC
- Reviewed web domain and registration
- ByLaws continued to be worked on
- Reviewed Texas requirements for nonprofit and form 802
- Discussed finances and banking
- Reviewed and clarified requirements for Board and terms

November 9, 2024

November 18,
2024

December 16,
2024

January 6,
2025

February 3,
2025

- Reviewed articles to amend with Northwestern
- Discussed creating a bank account to receive 7th tradition contributions
- Continued clarifying Board roles

- Discussed next steps related to registering CCEA, bank accounts, etc.
- Reviewed legal requirements for non-profit status and tax implications and filings
- Discussed next steps for opening an online bank account and need for physical address

- Discussed structure and future plans for CCEA
- Need to continue updating ByLaws
- Discussed volunteer to support web development
- Reviewed GSC activities
- Created a group chat for GSRs
- Reviewed financial section of ByLaws

- Discussed management of the accounts for CCEA
- Reviewed travel for GSC
- Continued reviewing financial section of ByLaws
- Discussed GSC
- Considered CCEA logo and vision statement needs

- Discussed developing subcommittees (to work on Charter and Manual)
- Reviewed choosing top logos (how to present to GSRs)
- Discussed filing 1023EZ and non-profit status
- Articles of incorporation discussion
- Building WS website structure
- Reviewed IRS E-postcard



April 28, 2025

July 12, 2025

-Scheduled annual WS Board Meeting in Dec. 2025 and GSC in Jan. 2026

- x

- x

- x

- x

- Discussed ideas for Public Relations, website traffic, and adding website to scripts

- Discussed creating a “Live Chat” committee for the website

- Regional Representative per area considered

- WS website launched